

STUDENT / PARENT APPEAL FORM – LEVEL FOUR

HEREFORD ISD SCHOOL BOARD POLICY - FNG

To appeal a Level Three decision or the lack of a timely response after a Level Three conference, please fill out this form completely and submit it by hand delivery, fax, or U.S. mail to the Superintendent or designee within the time established in FNG (LOCAL). Appeals will be heard in accordance with FNG (LEGAL and LOCAL) or any exceptions outlined therein.

1. Name _____

2. Address _____

3. Telephone numbers _____

4. Campus _____

5. If you will be represented in voicing your appeal, please identify the person representing you.

Name _____

Address _____

Telephone numbers _____

6. To whom did you present your appeal at Level Three? _____

Date of conference _____

Date you received a response to the Level Three conference _____

7. Please explain specifically how you disagree with the outcome at Level Three.

8. Do you want the Board to hear this appeal in open session? _____
Please be aware that the Texas Open Meetings Act may prevent the Board from granting a request for open session.

9. Attach a copy of your original complaint and any documentation submitted at Level One and a copy of your Level Two and Level Three appeal notices.

10. Attach a copy of the Level Three response being appealed, if applicable.

Student or parent signature _____

Signature of the student's or parent's representative _____

Date of filing _____