

Hereford Independent School District Deposit Worksheet

School Name	Club or Organization
Date	Account Code

Signature	Signature
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Currency:	# of Bills	Value
		\$100
		\$50
		\$20
		\$10
		\$5
		\$2
		\$1

Total Currency

Coin:		\$1
		\$0.50
		\$0.25
		\$0.10
		\$0.05
		\$0.01

Total Coin

Total Cash (Currency plus Coin)

Checks : Total Checks *

*Attach an adding machine tape of all checks to your deposit.

*Keep a list of all checks including name and amount of each check with the fundraising report at your campus.

Total: Total Deposit (Total Cash + Total Checks)

Date	Initials	Initials
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