

Justification for Funding Accountability Hereford ISD

REQUIRED DOCUMENTATION: (for *product quotes /services* \$3500.00 – \$50,000)

* *Blue Form – proving support from identified NEED and DIP/CIP* **PLUS**

* *3 quotes per purchase order plus the attached justification form* ** **OR**

* *EDGAR Approved Vendor from a District participating COOP group plus justification form* **

REQUIRED DOCUMENTATION: (for **CONTRACT** negotiation of purchase the purposed contract must be approved by Business Manager prior to commitment with attached justification form)

Based on choice of product - How is this expenditure /quote reasonable and necessary to carry out the identified **INTENT** and **PURPOSE** of this purchase.

How does this EXPENDITURE meet the identified NEED described in your Program/or Campus Needs Assessment?

How will this **EXPENDITURE** be evaluated to measure **ACCOUNTABILITY** for a positive impact on student growth? What data sources will be used to measure gains in student performance?

Signature _____

Program / Campus _____

Title _____

Date _____